

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

NOVEMBER 18, 2013

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

A. Spotlight on Intermediate School

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Leave of Absence

- a. Amy Center, Intermediate, Math
(effective .75 on November 25, 2013, through December 20, 2013; for personal medical reasons)
- b. Peggy Smith, East, Physical Education
(effective January 6, 2014 through May 29, 2014; for childrearing purposes)

2. Employment

a. **Extracurricular 2013-14**

Senior High

Kim Snider, Swim Coach, 50%

Michael Weiler, Football, Varsity Assistant, 50%

Middle

John Jacobs, Wrestling Assistant 7th/8th, 60%

Alicia Shotwell, Swim Coach 7th/8th

David Shotwell, Swim Coach 7th/8th (additional position due to increase in student participation)

Anjalisa Revel, Cheer Coach Basketball 7th/8th

Courtney Wiesman, Wrestling Assistant 7th/8th, 40%

North

Kim Northgard, Special Elementary Choral Group (additional position due to increase in student participation)

b. Home Instructors

- Ashley Angel
- Melissa Blower
- Robbin Conroy
- Joshua Erb
- Stacy Fields
- Kylie Frank
- Deena Jacob
- Mark Jones
- Chris Kalejs
- David Landeen
- Lauren Phillips
- Lee Rose
- Lisa Schiering
- David Slamer
- Leslie Touassi
- Tim Viox
- Mary Vollner
- Laura Willis

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2013-2014 school year.)

c. Substitute Teachers

- Melinda Dickson
- Steven Sander
- Julie Statzer (sub nurse)
- Jacquelyn Whitener

(All recommendations are for the 2013-14 school year at a rate of \$75 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

- 1. Resignations
 - a. Margaret Colley, Intermediate, Food Service Assistant
(effective at the end of the day November 13, 2013; for personal reasons)
 - b. Betty Neely, Sr. High, Custodian
(effective at the end of the day December 31, 2013; for retirement purposes)
 - c. Robert Neely, Sr. High, Custodian
(effective at the end of the day December 31, 2013; for retirement purposes)
 - d. Tammy Stein-Tolley, North, Educational Assistant
(effective at the end of the day February 28, 2013; for disability retirement purposes)
- 2. Leaves of Absence
 - a. Patricia Rose-Pinson, Transportation, Educational Assistant
(effective November 12, 2013 through November 18, 2013; unpaid Workers Compensation)
- 3. Employment
 - a. Lorraine Sexton, Central, Educational Assistant
(effective October 25, 2013; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. Bond issue
- 2. Rumpke Waste and Recycling Services agreement
- 3. Revision of job description for Supervisor of Building and Grounds.

D. Other Items for Board Action

1. Recommend approval of the addendum to the memorandum of understanding regarding tuition reimbursement between Fairfield City School District and F.C.T.A.
2. Recommend the approval to increase the hourly rate for substitute Food Service Assistant and substitute Cook to seven dollars and ninety-five (\$7.95) per hour effective January 1, 2014. (This is to comply with the Ohio minimum wage increase also effective January 1, 2014.)
3. Recommend the approval of a three (3) year service agreement with Rumpke Waste and Recycling Services effective January 1, 2014 through December 31, 2016 for waste and recycling services at all District locations. (This represents an approximate savings of \$11,732.04 over the course of the agreement.)
4. Recommend approval of the revised job description for the Supervisor of Building and Grounds position.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
 October 10, 2013 – Work Session
 October 24, 2013 – Regular Meeting
- B. Recommend approval of the financial reports for the month of October 2013.
- C. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
18880	Overhead projector	Central Elementary
1769037	Projector	Central Elementary
12203	Printer	East Elementary
16615	Computer	East Elementary
9126	Computer	Intermediate School
12030	Computer	Intermediate School
15676	Printer	Intermediate School
17199	Computer	Intermediate School
17788	Computer	Intermediate School
18021	Computer	Intermediate School

18062	Computer	Intermediate School
18063	Computer	Intermediate School
18068	Computer	Intermediate School
18069	Computer	Intermediate School
18473	Computer	Intermediate School
18474	Computer	Intermediate School
19868	Computer	Intermediate School
22170	Computer	Intermediate School
27CZ821	Computer	Intermediate School
18556	Computer	North Elementary
19123	Computer	North Elementary
17624	Computer	Special Services
18069	Computer	Special Services
20334	Projector	Special Services
21270	Computer	Special Services
21271	Computer	Special Services
21810	Computer	Special Services
21811	Computer	Special Services
21814	Computer	Special Services

D. Recommend approval of the 2013-2014 Amended Appropriations Resolution.

E. Recommend approval of the following donation:

1. A donation of \$200 from Joyce Vidic to Fairfield East Elementary School for classroom supplies.

Total donations for 2013: \$77,854.25

F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation

- 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
- 6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Name</u>	<u>Schools Selected & Grades</u>	<u>Parents/Guardians</u>
Jose Jareo	Central Montessori Academy, 4	Beth Jareo

- G. Recommend that the Board of Education amend 403(b) plan document to permit loans of up to \$10,000

WHEREAS, Fairfield City School District has established a retirement plan (the “Plan”) under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Fairfield City School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, effective December 31, 2008, Fairfield City School District adopted the Fairfield City School District 403(b) Plan; and

WHEREAS, Fairfield City School District desires to amend the Plan to enable participants to take loans of up to \$10,000, as permitted under Section 72(p) of the Code and to the extent permitted by products of investment providers under the Plan;

BE IT RESOLVED THAT: Effective January 1, 2012, the Board of Fairfield City School District (the “Board”) authorizes Fairfield City School District to allow Plan participant to take a loan of up to \$10,000 from the participant account under the Plan in accordance with the Code, the regulations thereunder, and the products of investment providers under the Plan.

BE IT FURTHER RESOLVED THAT: The Plan document be amended and restated to reflect this loan feature as provided in Exhibit A.

- H. Recommend approval of an amendment to the Community Reinvestment Agreement with Takumi Stamping, Inc., and the city of Fairfield, Ohio contingent upon approval by Fairfield City Council on December 2, 2013, and waiving in this matter only the requirements for notice to the Board under Ohio Revised Code Section 3735.671 and/or Section 5709.83. (Takumi Stamping has requested a 5 year, 75% tax abatement in order to expand their current building on Seward Road by 46,000 square feet. The project includes an investment of \$1.5 million in construction and \$2.1 million in machinery and equipment. They expect to hire an additional 20 positions. This amendment would expire at the same time as the original agreement, tax year 2019.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

A. Butler Tech – Dan Murray

B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

November 27, 2013 – Conference Exchange Day – No School

November 28-29, 2013 – Thanksgiving Break – No School

December 13, 2013 – Senior Citizens Luncheon, 11:15 AM-12:45 PM, Middle School

December 19, 2013 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Security Arrangements 121.22 (G) (6)

Motion to convene executive session: _____; 2nd _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ P.M.